

Access Statement

Introduction

The Sharnbrook Hotel, located just off the A6 and on the outskirts of Sharnbrook Village, Bedfordshire, is a family designed, built, owned and run establishment. However the hotel is only the centrepiece for the Ciampi business here at Park Lane. To the left you will find VesuviO Restaurant & Bar which has been providing delectable Italian dishes to Bedfordshire since 1987 and to the right you will find The Amalfi Suite which is a highly recognised Banquet and Conference Suite.

From your first contact with The Sharnbrook Hotel we aim to provide you with the highest standards of service which we encourage through family involvement and continual training for staff.

Pre Arrival

For any queries or assistance prior to your arrival please contact Reception on 01234 783142 or email reception@thesharnbrookhotel.com. You can also fax any questions or requests to 01234 783157.

The picturesque village of Sharnbrook is in comfortable walking distance (0.7miles) or just a 2 minute drive away. We are equally situated between the towns of Bedford and Rushden, both within 15 minutes drive and on regular bus routes from Sharnbrook village.

There are two main taxi firms The Sharnbrook Hotel uses and should you wish to book a taxi, Reception staff will only be too happy to call them or another firm should you have a particular favourite.

www.thesharnbrookhotel.com conforms to all legal and advisable requirements including WC 3 and PAS 78. You will also find information about VesuviO Restaurant and Bar, The Amalfi Suite, Upcoming Events and Partnerships.

All brochures, menus and packages are available through the post, email or collection as well as being on the website. Should you require these in a larger font or have any queries please contact Reception.

There are several ways to contact The Sharnbrook Hotel, by phone, email, fax or in person. The main contact hours are from 7am til 11pm however emails and faxes can be received at any hour and we endeavour to reply back as soon as possible within the above times.

Should you have any special requests, require directions, local attraction information or would like a table booked in VesuviO Restaurant and Bar during your stay then we will always be happy to accommodate your needs. Contact as per above.

Arrival and Car Parking Facilities

On arrival you will be greeted with the three pronounced entrances, you will find Reception for The Sharnbrook Hotel in the middle of building, clearly signposted and found easily thanks to the impressive double storey window. However due to the unique layout of the building you can enter through any entrance and walk through to your destination. The ground surrounding the building is paved and although there is a kerb, it is dropped in various places for ease of all guests.

All entrances are automatic doors that open via a sensory system and can be operated manually indoors via the lowered 'Press' buttons.

There is a loop within the main car park allowing turning around and there is also an overflow car park at the end of the main road of the car park. If you or one of your guests is wishing to leave a car and are not staying the night, please advise Reception who will take the car registration and contact details. The Sharnbrook Hotel also wishes that all guests and patrons are considerate of other vehicles within our car park and also that cars are not parked on areas where the kerb is dropped for access purposes. There is CCTV within the car park however vehicles left at The Sharnbrook Hotel are left at owners own risk.

Parking areas are clearly visible from the turn in for The Sharnbrook Hotel and following the main road past the building will lead you to further parking and also the disabled spaces located outside the hotel entrance. There are 80 Spaces including 4 disabled parking spaces, plus overflow car park.

All three entrances to the building are located on the ground floor. All the hotel rooms can be found on the first floor with lift and stairs access.

If you require assistance with any luggage, equipment or guidance, our staff are available to help.

Main Entrance and Reception

There are no steps in the Reception area (nor VesuviO or Amalfi Suite) and as you walk through the main door to Reception, the front desk is immediately before you.

From Reception you can access both VesuviO and the Amalfi Suite. For VesuviO Restaurant and Bar you turn left and follow the corridor down and for Amalfi you turn right and go through the door. To return to Reception from the Restaurant you will turn right and from the Amalfi Suite it will be an almost immediate left. All are clearly signed within the building.

There are two main seating areas in Reception located to the right of the main entrance however you are more than welcome to walk through to VesuviO and sit in their comfortable bar area.

Reception desk is 112cm high. On registration your receptionist will require a signature and vehicle registration (if applicable) on the 'Guest Registration Card'. As most details are taken on booking, these will tend to be the only information we ask for on entrance allowing less time checking in. We do have clipboards available if required.

There is a portable induction loop located at Reception, on the front desk for guests.

All fire exits within the main building are clearly visible and once in your room you will find a floor plan and clearly shown exit diagram.

Reception staff will direct you round to the lift and stairs. Both are located round to the front of the entrance area with the lift first and then stairs. There is only 1 floor with both the stairs and lift opening onto the balcony area which will lead you through the double doors to the guest rooms.

There are no steps or slopes on any level of the building however the entire ground floor is made of marble tiles therefore can be quite reflective and shiny. Please ask staff for assistance.

If during your stay you would like to view the Amalfi Suite or one of our Executive Suites for a future visit please ask at Reception and we will be happy to arrange a convenient time to do so.

You will also find an information desk in Reception, to the left of the main doors where you can find information about the Restaurant and our Events Guide as well as local information on attractions and businesses. Located in Reception and also the corridors upstairs you will find cabinets displaying the Ciampi family's treasures and also a number of trophies awarded to VesuviO's sports teams. You will also find a television in Reception which tends to be showing either news or sports.

Throughout the building, the corridors and any doors are large enough to allow a wheelchair, motorised scooter, pram or pushchair to pass through with plenty of space either side. This of course is especially true in the disabled and family rooms but also our normal room doors can allow a wheelchair or buggy through easily.

Public Areas ~ General (Internal)

As there are telephones in each guest room there is not a public phone in Reception however should you need to use a phone whilst in this vicinity, please ask Reception as they may allow you to use the main switchboard phone.

The lift has audible enunciation and illuminated buttons at the standard height. There is a mirror at the back of the lift with adjacent sides having metallic finish and is well lit. It can hold a maximum of 8 people.

Public Areas – WC

There is one set of toilets located central to the building (between VesuviO Restaurant and Amalfi, just past the internal door for Reception). There are several cubicles in each female and male toilets plus a

larger cubicle to provide an additional accessible toilet. There is also a unisex accessible toilet with baby changing facilities which is located between the two.

All sinks for the set of toilets have 'lever' taps and mirrors either opposite or behind. There are soap dispensers and hand dryers.

The disabled toilet and baby changing room is considerably spacious, with back support, grab rails and toilet fittings as above. There is a fold down baby changing table and sanitary waste box for nappies.

VesuviO Restaurant and Bar (including Take Away service)

VesuviO Restaurant and Bar is located to the left of the Hotel. Originally located in Clapham which is just outside Bedford, the Neapolitan restaurant has been running since 25th October 1987. The restaurant serves a wide range of Italian dishes, all home prepared and cooked to order. Within the menu you will find an appetising selection of starters, delicious side dishes to accompany or be eaten alone, traditional pasta dishes, an infamous selection of pizza, and tasty rice and vegetarian dishes. You will also find appealing chef specials including steak and chicken dishes with an Italian flair as well as tempting desserts, coffees and liqueurs to put the finishing touch on any meal. At the bar you will find a full selection of liquid refreshment with draught lager and bitter, bottled specialities, spirits, soft drinks and of course a full wine list including champagne for that special occasion.

Dining in VesuviO is a pleasure in itself with the décor reliving black and white memories of Italian actors and actresses however we also run a takeaway service within the surrounding area. The takeaway menu focuses on the most popular dishes with complete pizza menu as well as dessert options too. As a guest you also have the option of room service (please see section below ~ 'Room Service').

As mentioned before, the entire ground floor has marble flooring and in VesuviO you will find a contemporary open plan layout to the tables.

All orders are taken at the table however customers are welcome at the bar for pre-dinner drinks or after-dinner drinks. Also if you are not eating, there is a comfortable seating area in which to enjoy your chosen beverage.

Lighting in VesuviO is a combination of natural and artificial. As well as the large windows allowing sunlight in, there are also subtle wall lights, colour changing spotlights behind the bar and additional spot lights throughout. As day becomes evening, the lighting is changed accordingly. There is neither strobe lighting nor quick lighting change.

Our kitchen are able to cater for varying dietary requirements, please advise Reception either on booking the room or when booking the table.

We use pure white crockery with terracotta 'hot bowls'. All cutlery for starter and main course is laid on the table ready as is a wine glass holding a napkin. Dessert cutlery will be brought out with your chosen afters.

There are high chairs and booster seats available if required, please advise on booking.

Laundry

We have recently brought in a Laundry Service for guests and you will find Laundry bags in each room (If you have not got one please contact Reception who will bring you one). Should you need any items of clothing washed, The Sharnbrook Hotel offers this service at the following charges:

- ❖ Shirts/Skirts/Trousers £7.50 per item
- ❖ Undergarments £4.00 per item
- ❖ T-Shirts/Plain Tops £5.50 per item

The Sharnbrook Hotel accepts no responsibility for any items that may be damaged or lost whilst using this service.

Newspapers

National and Regional newspapers can be ordered from Reception. Please note that the cost of the newspaper will be charged to your room.

Leisure Facilities

Although The Sharnbrook Hotel itself does not have Leisure Facilities, there is a discounted rate for all guests at The Paula Radcliff Sharnbrook Community Sports Centre. Please ask Reception or look in the Guest Information Folders for more information.

Outdoor Facilities

N/A

Amalfi Suite – Banquet & Conferencing Facilities

The Amalfi Suite to the right of The Sharnbrook Hotel is our prime wedding, conference and private dining venue. We can comfortably seat up to 300 people and once in The Amalfi Suite you will find you have your own bar, private entrance, outdoor terrazzo/patio area and direct access to the landscaped gardens & woodland areas.

The Amalfi Suite also has a moveable wall system. This allows the room to be divided by 10cm thick sound proof panelling into several configurations such as 'one third and two thirds' and 'half and half' allowing us to bring the room into your dimensions and also meaning that the room can accommodate two conferences or dining parties simultaneously as well as lending itself to the wedding side of our business where the top third can be your civil ceremony room and the lower section set and ready for your Wedding Breakfast.

The Amalfi Suite also has a state of the art Electric Voice PA/sound system with a permanent stage and presentation facilities installed.

There are a variety of menus available when dining in The Amalfi Suite and should you wish for more information please contact Info@thesharnbrookhotel.com or call 01234 783142 and we will be happy to arrange a selection of menus and packages for your special occasion as well as times for viewing the room.

The Amalfi Suite is also where you will find our live music evenings, special occasion meals (such as Valentines) and of course Christmas and New Year Parties. Please call or visit the website or hotel for more information.

Guest Rooms

The Sharnbrook Hotel has a total of 23 rooms; this includes 2 Bridal/Executive Suites and 2 Disabled Accessible Rooms. We also have 2 larger 'Family Rooms' and have additional beds and travel cots available to hire at prices of £12.50 (for Travel Cot or Under 12 Bed) and £25.00 (Adult Bed).

Due to the architectural design of the building, all rooms (depending on their situation within the building) are the same but at opposites of each other. This means the rooms are generally more spacious than other hotels and the beautiful Italian inspiration in each means that they are a pleasure to stay in. You will find additional pillows and blanket in each, if you require extra linen then we will be happy to provide, just speak to your Receptionist,

Our standard guest rooms are 31.5metres squared (including bathroom) and are furnished with imported Italian furniture including desk, wardrobe, chairs and of course a telephone, tea and coffee making facilities, and linens all as standard with the ability to have a double or two single beds in each (without additional cost). You will also find the rooms decorated with stunningly simple black and white photo canvases of Italy. The Disabled Accessible Rooms are a little larger with a wider door as well as ample turning space and are decorated as the other guest rooms in furniture and linen wise but with added grab rails in the bathroom. The bed is also at a height which allows a hoist to be positioned under to allow guests in and out of bed. This is true with all beds within the hotel however we do not have a hoist; guests are welcomed to bring their own if it is required. Family Rooms are also slightly larger than the standard guest rooms and are given to guests booking with occupant numbers of 3 or 4 (2 children). They too are decorated as the other guest rooms.

The Bridal/Executive Suites are 44 metres squared and have a dark wood furniture, leather sofa and golden linen. They also have the telephone and tea making facilities as well as the bathroom extras stated below.

Prices for the guest rooms vary according to room type and occupancy numbers. However all prices include breakfast and VAT. Prices below are on a per night basis.

Bridal/Executive Suite ~ £145.00 (for 1 or 2 occupants)

Double Occupancy ~ £95.00

Single Occupancy ~ £85.00

If staying as an Amalfi guest, attending a Palmer Sport Racing Day or a large business booking please enquire on contact as a different rate may be available.

Should you require a Wake-up Call in the mornings, please ask at Reception. This service is free of charge.

Irons & Ironing Boards are available to hire free of charge. Please ask at Reception.

Bathroom, Shower Room & WC (All rooms En-suite)

All of the Guest Rooms Bathrooms are en-suite. Within each you will find toilet, sink and bath with shower unit. All bathroom towels are supplied as are small essentials such as shampoo and conditioner. Should you forget a necessity, please call Reception we do have travel toothbrushes, adaptors and razors if required.

Within the Bridal/Executive Suite bathrooms you will find an added luxury of a slightly larger bathroom and a Jacuzzi bath tub as well as the above.

As noted above, the Disabled Accessible Rooms have grab rails around the bathroom as well as ample turning space.

Room Service

We have introduced a new Room Service Menu which can be found in the Guest Information Folders in each bedroom. You will find a selection of VesuviO's Favourite Starters, Main courses and Desserts.

Live Entertainment in VesuviO and Amalfi Suite

Throughout the year you can find live music in both VesuviO Restaurant and the Amalfi Suite. Every Thursday night there is a Live Jazz band playing in VesuviO and on Friday evenings there is a Live Singer. Both of these are complimentary and adds to the restaurant atmosphere.

In The Amalfi Suite you can attend one of our many special evenings that can range from music to clairvoyance to murder mystery. The best way to find out what is happening in the upcoming months is to drop in, call or email requesting our Events Guide. But as a taster, these last few months have seen us hold The Illinois Blues Brothers Tribute Band, ABBA Tribute 'Thank You for the Music' and Phillip Kinsella Clairvoyance Evening. We also hold a Classic Italian Car Day every June which has proved very popular and attracts people from far and wide.

Local Attractions and Facilities

Bodyflight ~ Clapham

The world's largest indoor skydiving facility. Come and learn the fun and exciting sport of Bodyflying in the safety of a vertical wind tunnel. No heights or jumping involved! Bodyflight is suitable for all ages and abilities. No experience is required. Open 9am to 11pm Wednesday to Sunday. Closed on Christmas Day, Boxing Day and New Years Day. Call 08452002960 for more details.

Sporting Targets Limited ~ Riseley

Sporting Targets stands for first class events and we are the market leader in providing clay shooting and multi activity corporate days in the UK. The activities are fun, the location ideal, the itinerary bespoke to you and the food is just too good! Activities include dune buggies, 4x4 off road driving, quad bike assault courses, air rifle range, archery range, clay shooting, mini moto x bikes, team flurry. Contact 01234708893

Wicksteed Park ~ Kettering

The grounds and gardens cover 147 acres encompassing 3 areas of rides and attractions, the Wicksteed Railway, Playground, The Pavillion, Sunken Memorial Garden, Tree lined Walks, Nature Trail & Aboretum, Orienteering Course, Fishing Lake, Public BBQ and Picnic Areas. Telephone 01536512475 for more information.

Bedford Butterfly Park ~ Wilden

Much more than just a butterfly park, it is a conservation area set in 10 acres of wildflower hay meadows. As well as exotic and British butterflies and moths, there is a tropical house filled with exotic plants and insects, a nature trail, a mini farm, an adventure playground and of course tea room and gift shop. Contact number of 01234772770.

Paintballing ~ Odell

We are one of the only Paintball sites in the country that choose to use the famous Tippmann custom 98 semi-auto paintball gun. We believe that paintball does not have to be about shooting thousands of paintballs to have a good time! We have built superb themed arenas, which are designed to let you decide the pace of your game and we definitely will not be trying to sell you loads more paintballs on the day. All our game fees include paintballs and there are no hidden extras. Telephone 01933314805.

Palmer Sport Bedford Autodrome ~ Thurleigh

Bedford Autodrome is a modern, purpose-built, private facility, designed to provide the most magnificent driving experience in the UK. Bedford Autodrome is centrally located in England, just 6 miles north of Bedford, and is owned by former F1 driver Jonathan Palmer, who has fulfilled a major ambition to identify a potential site and develop it into a complex of motor circuits. It is designed particularly for enjoyment of high performance road cars and therefore includes huge run off areas, making it probably the safest circuit in the country. Construction of the circuit complex was completed on 1 August 1999, and the venue is now available for hire.

Bedford Autodrome provides opportunity for:

- PalmerSport's own corporate motorsport event, The Motorsport Sensation
- Promotional and training events for the motor industry
- General testing

Please note, Bedford Autodrome is not open to the general public and visiting is by prior appointment only with Moira Eagles on 01234 332400 or visit www.palmersport.com

Thurleigh Farm & Adventure Playground ~ Thurleigh

Our indoor and outdoor play centre is open and is included in the entry cost for children of £5.25 per child during Peak times. Time on the apparatus is unlimited. The off-peak charge is £4.00 per child. Adults are charged £3.75 all year round. Visit www.thurleighfarmcentre.co.uk for further information

Monster Events ~ Thurleigh

The Monster Events Centre is a unique 4x4 off road driving centre based in Bedfordshire, UK - ideal for corporate events, family groups and individuals of all ages. Here you will find an unrivalled opportunity to experience driving & riding in a full size monster truck, 4x4 off road driving for both adults & teenagers, 4x4 rides, quad biking for all the family & a full range of corporate team build activities and events. Call 01234 771904 for details.

Bedford Town Centre

Bedford is the county town of Bedfordshire. This pleasant river-side town, situated near to London, Oxford and Cambridge, has many places to see, and no end of facilities for cultural and leisure pursuits. See <http://www.bedford.org.uk/index.html> for more information.

Grounds and Gardens

There are areas of gardens and benches towards the top of The Sharnbrook Hotel but no outdoor leisure facilities or public areas as such. As a guest you are more than welcome to walk round the hotel and take note of our different plants and sculptures or reside at the benches located towards the top of the hotel's grounds.

Additional Information

If attending a function held in the Amalfi Suite or attending a Jonathon Palmer Racing Day please state on booking as discounted rates may be available for such events.

If you require any assistance during your stay please contact Reception or Night Porter depending on the time.

We have a set evacuation procedure – you will hear a continuous alarm and someone will knock on your door. There is an escape diagram on the back of each hotel room door, so if the alarm is heard,

do not wait til staff come to your door. Staff will assist with evacuation out of the building (or to a refuge point) with safety points for disabled guests at either end of the first floor fire exits. We will also check the register to ensure everybody is safe.

All front of staff have regular training that covers all aspects of their job with National Vocational Qualifications on offer as well.

All house keeping staff have been trained and are aware of procedures to aid privacy in bedrooms. (You will find 'Do Not Disturb' and 'This room is ready for cleaning' signs within all guest rooms).

There is Wireless Internet connection throughout the entire of the Hotel and for all guest rooms. You do need to purchase a user name and password from Reception with prices at £2.50 for 30 minutes or £5.00 for 48 hours.

Mobile phone network coverage is satisfactory. Due to the building being set on the bottom of a hill, you may find that coverage is better outside.

You will find a Guest Information folder in each room with information tables in both Reception and VesuviO which provide an insight into both The Sharnbrook Hotel and also the surrounding area. There are local magazines and newspapers in Reception when available as well as a selection of National Papers in VesuviO which are available for reading at Breakfast. Should you want a specific paper in the morning, please ask (either at the Bar or Reception) the night before said paper is required and we will do our utmost to deliver.

Check in from 2pm

Check out at 10am (11am on Sundays and Bank Holiday Mondays)

If you require an earlier check in or will be a late arriving (after 11.00pm) please advise on booking. Similar if a later check out is required.

Breakfast is served in VesuviO Restaurant & Bar between the following times;

Monday to Friday - between 7am and 9am

Saturday, Sunday & Bank Holiday Mondays - between 8am and 10am.

You will find a selection of cereal, yogurt, fresh fruit and cooked breakfast as well as tea, coffee and fresh fruit juice.

If you require access to The Sharnbrook Hotel between the hours of 11pm and 6.30am please call the Night Porter – the emergency phone numbers are located on the hotel's doors as well as found in the Guest Information Folders.

Contact Information

The Sharnbrook Hotel, Park Lane, Sharnbrook, Bedfordshire MK44 1LX

Telephone - 01234 783142

Fax – 01234 783157

Email - info@thesharnbrookhotel.com / reception@thesharnbrookhotel.com

Website - www.thesharnbrookhotel.com

Grid Ref – TL 001 603 GB Grid

Hours of Operation – Reception: 7am to 11pm

VesuviO Restaurant & Bar: 11am to 11pm

Emergency Numbers – 01234 783142, 07999858942, or 0778024501

There are a number of trained First Aiders on site with Bedford Hospital being the local hospital.

Local Taxi Firms – A1 Cars on 01234 364444 for Bedford area

Alco Taxis on 01933 412222 for Rushden and Northamptonshire area

Future Plans

- * Continuing our success as one of Bedfordshire and Northamptonshire's wedding venues.
- * Maintaining our recognised customer driven attitude throughout the building from VesuviO Restaurant & Bar to The Sharnbrook Hotel to The Amalfi Suite.